

ASCE SOUTHEASTERN MICHIGAN BRANCH
2010/2011 BOARD MEETING
November 3, 2010

Minutes for Board Meeting No. 3

Call to order

Early

Meeting called to order at 7:15 am by Early. Present were Kent Early, Dave Potter, Brad Shepler, Jacob Rushlow, Jason Stoops, Evans Bantios, Jesse Van DeCreek and Larry Jedele.

Discussion/Approval of Agenda

All

Agenda was approved without changes.

Review and Approval of the Meeting Minutes

Rushlow

- ***October 2010***

Motion was made by Potter, supported by Stoops to approve the October 6, 2010 meeting minutes with no changes. Motion passed unanimously.

Review and Approval of the Treasurer's report

Shepler

- i. Brad distributed a draft budget to the Board with CYM budget attached.
- ii. CYM budget was discussed. Questions asked on the donations to schools about making each \$1000 donation a maximum, regardless of the programs (concrete canoe/steel bridge) being funded or should we allow only \$500 per program. Decided to set \$500 per program (\$1000 total for each school) and if they request more above the \$500 per program it will be considered by the Board on a case by case basis. Also discussed were the scholarship amount and the golf outing.
- iii. Branch budget was discussed. Questions asked about the blank line items and keeping these in the budget for future use if needed (based on national codes). Also questions on the allotment from National and how much we should anticipate receiving with declining membership.
- iv. Motion made by Potter, supported by Stoops to approve the budget contingent on amending allotment from National budget to an average of the last three years. Motion passed unanimously.

Presentation/Discussion on ASCE Institutes

Jedele

- i. Currently President of the Geo-Institute.
- ii. Efforts have been made by the ASCE Institutes to create affiliates/chapters of their respective Institutes (transportation, geotechnical, etc.) from existing technical committees. Also includes student chapters (graduate level).
- iii. Distributed sample memorandum of understanding for local chapters.
- iv. Institutes will provide a link on the national website to local chapters with postings of their upcoming events/programs.
- v. The Geo-Institute initiated a cross country tour for funding of presentation speakers for events. Local chapters would only responsible for costs with housing the speakers. Institutes get funding allocations from National through individual dues from members of institutes.
- vi. Larry has a presentation available to chapters if interested or can meet with technical committee chair.
- vii. Larry can contact Dana Suggitt to discuss process of creating the local chapter for Geo-Institute (Stoops also offered assistance with this). Dana will also work with setting up other institutes for TDI, EWRI, etc. from our technical committees.

Board Member Reports

- **Technical Activities** **Suggitt**
 - i. Excused. No report submitted
 - ii. Quick update from Brad on the October 26 Construction Committee program. About 20 people in attendance at this evening program.
- **Professional Activities** **Stoops**
 - i. Program planned for December 1, 2010 on the Univ. of Michigan player development center (tunnel between Chrysler Arena and Big House). Dave Kelly with Turner Construction will be presenting. A flyer has been created and is ready for distribution with the next newsletter.
 - ii. Kamran is working on a topic for history & heritage. Looking at scheduling for sometime in winter.
 - iii. Jeremy Curtis is working on a Legislative Affairs program in February 2011.
 - iv. Zach Carr looking into spring program for Central Business District. Suggestion made to consider the Oakland Macomb Interceptor project.
- **Member Services** **Bantios**
 - i. Evans needs to be provided access to website and training from Brad.
- **Past President** **Van DeCreek**
 - i. Jesse signed bank account documents and the transfer will be completed by Rushlow.
 - ii. Life member status and potentially eligible members were discussed with planned recognition at our Annual Meeting. Message was sent to National on handling of certificates.
- **President Elect** **Potter**
 - i. Newsletter planned to go out on Monday. Get information to Potter by weeks end.
 - ii. Will also be sending out notices for December 1, 2010 program through Stoops.

Committees

- **CYM** **Bantios** (Suggitt)
 - i. Excused. No report submitted.
 - ii. No branch members in attendance at last meeting.
- **Newsletter** **Potter**

See above notes under President Elect.

National News

- **Early**
 - Updated resource links from National are available. Early will forward to the Board members.
 - Membership growth and public outreach ideas were discussed. Potential use of SPAG money (if awarded) for this effort.

Other Business

- **Early**
 - **Upcoming Programs**
 - i. December 1, 2010 program planned on the Univ. of Michigan player development center
 - ii. February 2011 Legislative Affairs program.
 - **SPAG grant application**

Potter submitted public outreach proposal through electronic billboards.

- ***Civil engineering video game***
Request from software company that provides educational video games to schools to provide link to his website for civil engineering game. Idea for CYM outreach chair to work with this.
- ***Annual Meeting - Chair***
Evans is the chair and will seek co-chair.
- ***Other***
 - i. Shepler contacted National about outreach for material. Pre-college material is free up to certain limits including brochures and loaner displays for events. Can provide info to schools for use in classrooms.
 - ii. YES expo has been cancelled for this year.

Next Board Meeting: December 8, 2010 at 7:15 A.M.

Monthly Meetings are conducted at Nello's Restaurant on Woodward at Lincoln. All ASCE members are welcome.

Website Address: www.ascsesoutheast.org

Action Items

- i. Shepler to amend the budget as discussed.
- ii. Suggitt and Stoops to work with Jedele on Geo-Institute local chapter.
- iii. Stoops to provide December 1, 2010 program flyer to Potter for inclusion with the newsletter.
- iv. Potter to distribute the Newsletter.
- v. Bantios and Shepler to work on transferring website duties.
- vi. Rushlow to complete bank account transfer.
- vii. Early and Rushlow to work on FY 2010 audit.
- viii. Rushlow to finalize FY 2010 reports with bank statement information from CYM. Need last year CYM Treasurer reports from Roland Alix.

Respectfully Submitted,
Jacob Rushlow, ASCE Michigan Section Southeastern Branch Secretary