

ASCE SOUTHEASTERN MICHIGAN BRANCH
2011/2012 BOARD MEETING
December 7, 2011

Minutes for Board Meeting No. 5

Call to order

Potter

Meeting called to order at 7:18 am by Potter. Present were J. Rushlow, E. Bantios, B. Shepler, D. Potter, J. Sanford, D. Suggitt, J. Stoops.

Discussion/Approval of Agenda

All

The agenda was amended to add items for: Member E-mail list and main contact notice. Agenda was unanimously approved with changes. Motion by B. Shepler support by D. Suggitt as amended. Unanimous

Review and Approval of the Meeting Minutes

Shepler

September & October final minutes distributed. Motion was made by J. Rushlow supported by D. Suggitt to approve the November 2, 2011 meeting minutes. Motion passed unanimously.

Review and Approval of the Treasurer's report

Bantios

- i. Revised 2011/2012 Budget and CYM Budget distributed.
- ii. E. Bantios distributed the revised September and October's Treasurer's report for the Chase account. Revise receipts total, to be amended and resubmitted.
- iii. E. Bantios distributed November Treasurer's report. Revise receipts total, to be amended and resubmitted.
- iv. Look into CD's at Chase Bank.
- v. CPA audit of 2010-11 Treasurer's file complete.
 - a. +/- \$120 more in account than Treasurer reports indicate
 - b. CPA said to the penny

Branch Business

Potter

- i. Annual Report submitted to Section

Board Member Reports

• ***Member Services***

Stoops

- i. Website status
 - a. New minutes posted to website
 - b. Committee Chairs still need to be updated
- ii. Annual Meeting, Detroit Port Authority? J. Stoops to look at others as well
 - a. Tough to fill a large venue
 - b. Looking at other possibilities
 - c. Decide in January whether to have Branch Annual Mtg in April or September
- iii. Been getting list of new members, need to send welcome e-mail to new members
- iv. Life Membership Awards; plaques and letters delivered to the Bliskey family by D. Potter
- v. CanStruction over budget by \$31.91, total of \$231.91 from previously approved emergency budget.
- vi. Engineer's Week is February 19-25. Potter trying to set up bridge project at elementary school
- vii. J. Stoops has a message into Tarolyn Buckles regarding a Diversity Committee event, hoping to coincide with MLK Day in mid-January, committal is low
- viii. J. Stoops to provide E. Bantios with the cash box. – ACTION ITEM

- **Professional Activities** **Suggitt**
 - i. Younger Leadership Conference (CYM budgeted \$500, Branch budgeted \$500)
 - ii. Section gets CYM and Member budget, must make request to Section (through D. Potter)
 - a. Crystal & Dana trying to get CYM bids (one from Branch, one from Section)
 - b. Jacob & Brad to consider Branch bid
 - iii. Dana to contact committee chairs this week for possible programs
 - iv. Jeremy Curtis has been approved to attend this year's Legislative Fly-in
 - v. Jeremy Curtis is to contact Melissa Yutzey for Legislative Affairs Program

- **Technical Activities** **Kelly**
 - i. Excused absence

Older Items

- i. Contact Jesse for City of Marysville WWTP program
- ii. Contacted Jim Lynch regarding the non-destructive testing for sheet pile sections that was done with NTH, 22nd of November. Confirming date and venue. Coordinate with J. Alberts and L. Jedele for co-branding with Geo-Institute
- iii. Structural demolition of Cobo, possible January program.
- iv. ACI team together program
- v. OMI tour mentioned as a possible future program.
- vi. Vendor lunch 'n' learns, interest?
- vii. Provide updates on Continuing Education credits for registered engineers and setting up a program to explain the requirements.
- viii. Potential to fly speakers in, Nat'l Speaker Bureau has monies available to supplement costs
- ix. Possible Envision workshop – LEED for site development (Potter helping D. Kelly)

- **Past President** **Early**
 - i. K. Early excused

- **President Elect** **Rushlow**
 - i. 2012 SPAG Grant application
 - a. Awarded (\$1,500) for branch, Infrastructure 101 program
 - b. 30 minute to 45 minute program, with leave behind pamphlet
 - c. Goal to get pamphlets ready for Joint Expo, MTA, MML, City Managers Group
 - ii. December Newsletter in two weeks
 - iii. Engineer's Week is February 19-25
 - a. Bridge Kit for elementary schools?
 - iv. MI Section like the billboard displays partially financed with the SPAG grant last year, interested in future SPAG grants/assistance
 - v. Dana to send Jacob list of CYM members to e-mail and will send anything CYM related she wishes to be posted.
 - vi. Eloqua program for organizing contacts to be explored
 - a. Only in BETA testing mode
 - b. Nationals updates have been much better lately

Committees

- **CYM** **Suggitt**
 - i. CanStruction
 - Very successful, Gleaners and Art Van happy
 - Can trophy to NTH for most cans donated
 - Gift card for D. Sandhal (Evans to pickup) for his efforts, approved unanimously.
 - Looking into SPAG Grants for future Outreach stuff

- Volunteers for presentation during Engineer's week
- ii. Whirlyball event coming soon
- iii. Student Night is scheduled for Feb. 21st, at Wayne State University.
 - Is this a potential conflict because it is during High School winter break?

National News

Potter

- 2012 ASCE Annual Conference; October 18-20, 2012 in Quebec, Canada
 - Jacob to look into schedule
- Legislative Affairs, Jeremy Curtis attending the Legislative fly-in this year.
- Delegate for ASCE 2012 Region 3, 6 & 7 Workshop for Section & Branch Leaders, interest?
 - In February, Dave to send out e-mail
- Best Practices Webcast
 - Have FTP site for downloadable information

Michigan Section News

Potter

- Ann Arbor Branch status
 - Section getting National involved for re-districting
 - Cindy Schmitz and Jacob working through AA list to determine who will be re-districted
- October press release "Still not making the grade....."
- Report Card Re-release – SPAG grant received by Section (\$4,500)
 - Based on Failure to Act Report
- Michigan Engineering Conference, Eagle Crest, Ypsilanti – May 10-11, 2012

Other Business

Potter/Early

- ***Calendar***
 - i. Jacob to get with Stoops about uploading to website
- ***SEAMi Contact for ASCE Structure Institute***
 - i. D. Kelly to be contact

Meeting End: 8:38am

Next Board Meeting: January 11, 2012 at Nello's

Monthly Meetings are conducted at Nello's Restaurant on Woodward at Lincoln. All ASCE members are welcome.

Website Address: www.ascesoutheast.org

Action Items – see also November Mtg Minutes

- i. Get programs ready for beginning of 2012
- ii. Brad and Evans to get together and discuss end of the year receipt/expense compilation
- iii. D. Kelly to provide updates on Continuing Education credits for registered engineers and setting up a program to explain the requirements.
- iv. Rushlow to distribute the Newsletter.
- v. D. Kelly will keep on J. VanDeCreek regarding the possible Marysville Program
- vi. Rushlow/Stoops will update the website and upload the calendar of events.
- vii. B. Shepler to develop Draft Bylaws
- viii. Rushlow to explore Eloqua program for organizing contacts.
- viii. Evans to check into if scholarship affects students ability to get Financial Aid
- ix. Get involved with Colleges, Chapter Contacts

Respectfully Submitted,

Brad Shepler, ASCE Michigan Section Southeastern Branch Secretary