

ASCE SOUTHEASTERN MICHIGAN BRANCH
2010/2011 BOARD MEETING
May 4, 2011

Minutes for Board Meeting No. 9

Call to order

Early

Meeting called to order at 7:19 am by Early. Present were Kent Early, Dave Potter, Brad Shepler, Jason Stoops, John Sanford, Dana Suggitt, Evans Bantios.

Discussion/Approval of Agenda

All

Agenda was approved without changes. Motion by Potter, support by Bantios.

Review and Approval of the Meeting Minutes

Rushlow

Motion was made by Suggitt, supported by Bantios to approve the April 6, 2011 meeting minutes with no changes. Motion passed unanimously.

Review and Approval of the Treasurer's report

Shepler

- i. Distributed the March Treasurer's reports.
- ii. Motion made by Potter, supported by Suggitt to approve the March report. Motion passed unanimously
- iii. Shepler forwarded information pertaining to switching banking institutions. Switch anticipated to occur late July/early August

Board Member Reports

- ***Technical Activities*** ***Suggitt***
 - i. City of Marysville WWTP program tentatively scheduled for July 7th or 13th, late afternoon program, Wednesday preferred.
 - ii. Woman's Transportation Seminar is interested in teaming up with ASCE for future programs
 - iii. Dana to follow up with Jim Lynch and Jason Edberg regarding the non-destructive testing for sheet pile sections that was done with NTH.
 - iv. Kent contacted Joe Albers in regards to the Geo-Institute and he said everything has been signed in order to follow through with our support.
- ***Professional Activities*** ***Stoops***
 - i. Central Business District program on the MLK High School is still being explored by Zach Carr. No other update.
 - ii. Stoops suggests end of the year meeting at Palazzo di Bocce
- ***Member Services*** ***Bantios***
 - i. Evans researched having the Branch Annual Meeting at Pallazo di Bocce in Auburn Hills, still working out cost details, will coordinate through Stoops and his contacts
 - a. No speaker is anticipated for this event, this year
 - ii. Evans to follow up with Tarolyn Buckles regarding her interest in the smaller scale program for Diversity Committee, she is interested in working on.
 - iii. Evans to provide updates on Continuing Education credits for registered engineers and setting up a program to explain the requirements.
 - iv. *Constant Contact* is approx. \$24/month
 - a. Warning would be necessary to send to recipients to make sure they know the provider is changing and to add the e-mail sender to their allowed senders list
 - b. Dana to talk with the person that runs the WTS *Constant Contact* listserv
- ***Past President*** ***Van DeCreek***
 - i. Excused.
 - ii. Marysville Program?

- **President Elect** **Potter**
 - i. Nothing new under his Board Member Agenda item
 - ii. Would a welcome to the SE Branch e-mail be allowable at this time? Kent to confirm

Committees

- **CYM** **Suggitt**
 - i. Golf Outing is June 23, 2011
 - ii. CYM to appoint liaison to UofM Student Chapter
- **Newsletter** **Potter**
 - May Newsletter is complete

National News

Early

- National sends this statement “Use us”, there are over 225 people that work for ASCE National that are ready and willing to provide materials and information to assist its Branches.
- National sent out an “Upcoming CEC Events” update that listed ASCE CEU opportunities in the Region. Unfortunately, most are located in the Chicago, IL area.
- National has begun sending a monthly report of New Members that have registered with ASCE in the Branch area designation. Dana has volunteered to follow up with those members and add them to our contact list(s).
- Discussed SE MI Branch footing the cost for ASCE members setting up programs. The consensus was that the member should request support from his/her company and if not provided build the cost into the budget for the event for one (1) additional attendee. Speaker attendance and gift, if provided, shall be paid for by the cost of the Program or the Branch if necessary.

Other Business

Early

- **Updated Membership List**
 - i. Dana will contact those that were added since the last update
 - ii. Evans to contact those that have dropped and try and gauge their future interest
- **SPAG grant application**
 - i. Funds to be committed by August 1, 2011
 - ii. Dave contacted CBS Billboards and Lamar Companies
 - iii. Charge is \$4500 for a 4 week cycle
 - iv. CBS does 8 second cycles for 2 cycles
 - v. Lamar does unlimited cycles
 - a. Or two weeks in one location and two weeks in another location.
 - b. Lamar is more flexible
 - vi. A question was raised as to why the SE MI Branch was funding this alone
 - vii. Dave is requesting for a \$3500 bump in PR budget for this project.
 - a. Lamar alternative
 - viii. Dana motions, Shepler seconds, unanimous approval
 - a. Kent requests that J. Sanford and Potter keep the Board in the loop
- **Upcoming Programs**
 - i. Construction & Science Expo. May 24th at the Detroit Science Center
 - a. ASCE Michigan Section is a co-sponsor
 - b. Focused on middle school children
 - c. Need volunteers, preferably CYMers, Dana to follow up
- **Discussion on award in honor of Jim Bliskey**
 - i. Quality of Life Award was brought up
 - ii. Discussion on temporary or permanent naming rights

- ***Ann Arbor Branch***
 - i. It was discussed that the two AA members that showed some interest in keeping the Chapter be contacted about becoming committee chairs and getting some programs out that way.
 - ii. Idea to shift some meetings west a bit.
- ***New Board Member Discussion***

Next Board Meeting: June 17, 2011 at 3:00pm at Palazzo di Bocce

Monthly Meetings are conducted at Nello's Restaurant on Woodward at Lincoln. All ASCE members are welcome.

Website Address: www.ascsesoutheast.org

Action Items

- i. Potter to distribute the Newsletter.
- ii. Potter to submit billboard request.
- iii. Dana will contact Jesse regarding the possible Marysville Program
- iv. Add MI Engineering Conference to Newsletter
- v. Evans to lock down venue and date for the Branch annual Meeting.
- vi. Evans to look into pricing for a 3rd Party list service
- vii. Shepler will update the website and upload the calendar of events.
- viii. Evans will follow up Tarolyn Buckles regarding the Diversity Committee.
- ix. Add dates for article deadlines for submittal
- x. Dana will contact new members from National reports
- xi. CYM is to contact U of M Student Chapter regarding activity
- xii. Early and Rushlow to work on FY 2010 audit.
- xiii. Kent to work on updating bylaws
- xiv. Board to consider nominations for New Director of Technical Activities

Respectfully Submitted,

Brad Shepler, ASCE Michigan Section Southeastern Branch Treasurer and Acting Secretary