

**ASCE SOUTHEASTERN MICHIGAN BRANCH**  
**2009/2010 BOARD MEETING**

*December 02, 2009*

***Minutes for Board Meeting No. 4***

***Call to order***

**Jesse VanDeCreek**

- Meeting called to order at 7:06 AM

***Discussion/Approval of Agenda***

***All***

- Agenda approved
- No Additions
- Motion by Early, Second by Bantios to approve Agenda. Motion passed.

***Review and Approval of the Meeting Minutes***

***David Potter***

- *November 11, 2009, minutes approved with noted corrections*

***Review and Approval of the Treasurer's report***

***Jacob Rushlow***

- Annual Budget, dated November 4, 2009, discussed.
- CYM Annual Budget noted as approved in CYM's last meeting. (Budget being \$16,025)
- Noted that student night budget is part of Branch Budget, as shown on 11/4/09, branch budget.
- CYM checking account should be closed within the next two weeks.
- Branch is still waiting for final CYM account to close and to receive balance of CYM account funds.
- Motion by Potter, second by Kent, to revise SE Branch Budget to show line item no. 64S to reflect \$4,000 expenses and line item no. 25C to reflect \$13,500 expenses. Motion passed.

***Kent Early***

- Noted that 2007 – 2008 Treasurer's Reports (12) e-mailed to Board.
- CYM reports noted. Changes to final reports noted as:  
9/2007 Budget                      \$24,557.50 Receipts  
    \$23,857.30 Expenses    (\$11,481.47 Carry-over as of 9/3/2007)  
  
8/31/08 Amended reflects \$24,840.00 Receipts  
    \$29,525.36 Expenses    (\$8,308.82 Carry-over)
- Noted that subsequent to CYM account being closed, final report to be rectified and carry over amounts to be forwarded to Potter for carry over amendments to 2008 -2009 Treasurer's Reports. Potter and VandeCreek to then meet for audit.
- Motion by Kent, Second by Shepler, to accept all reports as-amended for 2007-2008. Motion passed

***Board Member Reports***

• ***Technical Activities***

***Jason Stoops***

- a) Transportation event was slightly profitable.
- b) Transportation planning for "Pavement Design" in Spring 2010.
- c) Delhi Plant trip is still on for today, expecting 20-21 people.

- d) Geotechnical
  - Zak Carr investigating pending site tour of Dearborn CSO projects in January.
- e) Construction
  - Bruce Wilberdig investigating pending program regarding special inspections in accordance with new building code, for January 2010.

- **Professional Activities**

**Evans Bantios**

- a) History and Heritage Chair pending.
- b) Student Night at LTU, dated Tuesday, February 23, 2010. Budget pending. Historical data to be hand-delivered by Dave Potter to Dana Suggitt.
- c) Project Management – EMU Event pending.
- d) Legislative Affairs – Jason Stoops to host program in February 2010 (on a Monday)

- **Member Services**

**Brad Shepler**

- a) Web
  - Potter to send .pdfs of previous 2009 minutes to Brad.
  - Brad also requested any branch photos or job openings.
  - Web link to ACEC legislative affairs to be added to Branch Website
- b) Engineers without Borders (EWB)
  - No December meeting.
- c) CECs Criteria from MSPE
  - Recommendation to incorporate into future SE ASCE Branch events. Draft criteria circulated dated 1/4/08.
  - Brad is to update current SE Branch program guidelines to incorporate CEC protocol.
- d) Annual Committee
  - Considering Book Cadillac for meeting venue, to be held mid-May 2010.
- e) Reception: No Comments
- f) Diversity: Programs pending

- **Past President**

**Matt Bacon**

- Absent

- **President Elect**

**Kent Early**

- a) Branch Awards
  - Noted NTH received a National CYM award.
- b) State Rep. – Kent to contact Luttman and Suhan.

**Committees**

- **CYM**

**Brad Shepler**

- a) Next Meeting on 12/16/09, Wednesday, at Mr. B's Royal Oak.

- **Newsletter**

**Kent Early**

- a) Newsletter out next week.
- b) Kent and Brad to get their IT department reps. together to coordinate new e-mail list by the end of the week.

***National News***

***Kent Early***

- a) Branch By-Laws. No Comment
- b) Application due shortly, for March 23-25, fly-in to DC.
- c) Noted that SE Branch Fed. ID found by Fritz and sent to Jacob Rushlow. Jacob to follow-up with credit union.

***Open Committee Chairs*** – noted above.

***Next Board Meeting:***

Wednesday, January 6, 2010, 7:00 AM

Wednesday, February 3, 2010, 7:00 AM

***Meeting adjourned at 8:26 AM***

***Monthly Meetings are conducted at Nello's Restaurant on Woodward at Lincoln on the first Wednesday of the month at 7:00 AM. All ASCE members are welcome.***

***Website Address: [www.asceseast.org](http://www.asceseast.org)***